



**PABALINGA
& ASSOCIATES**

COMPANY PROFILE

2025



www.pabalingalaw.com

Pabalinga Associates
Attorneys Notaries Conveyancers



Our Background

The firm was opened on the 11th of January 2016, and it is located at PLOT 14008 CBD Extension, Francistown, behind Nzano Mall. We are aware that businesses these days require diverse and sophisticated legal services. That is why we have positioned our law firm to offer a wide range of legal services to meet the requirements of our clientele.

Our legal services are; Contract Law, Family Law, Conveyancing and Notarial Practice, Estate Planning (Wills and Trusts), and Licensing Law. Our catchment area is the Northern region of Botswana, spanning from the Greater Francistown zone to Chobe zone as well as Boteti zone.

Pabalinga & Associates is a client-focused business law firm that provides broad-based experience at a flat-rate fee that won't in any way put a hole in the pocket of our clients. We work hard to provide the legal services and counsel needed by our clients to accomplish their business goals and objectives.

About Us.

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A law firm dedicated to ensuring that you live safe with our legal counsel.



From intricate corporate negotiations to sensitive family matters, we approach every challenge with a strategic mindset and an unwavering dedication to achieving favorable outcomes. Our client relationships are built on trust, transparency, and clear communication, ensuring that you are informed and empowered at every step of the legal process.

@   @pabalingalaw

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LICENSING LAW

- Business and operational licensing compliance
- Assistance with obtaining, renewing, and transferring licenses
- Advising on regulatory requirements for various industries

GENERAL CIVIL LITIGATION

This area of our practice extends to:

- Family Law (Divorce, Child Custody, Adoption)
- Contract Law (Breach, Damages, Specific Performance)
- Administrative Law
- Labour Law
- Delictual Claims (Medical Negligence & Defamation)
- Declaratory Orders (Change of Name Application)

CONVEYANCING & NOTARIAL PRACTICE

- Land Transfer
- We facilitate change of marital proprietary regime (from In Community of Property to Out of Community of Property and vice versa)
- We advise on the implications of each transaction tied to our clients' property

POLICY DRAFTING

In an effort to keep organizations compliant with the prevailing standards both nationally and internationally, our firm crafts fitting policies for every one of our clients. These policies include:

- Financial Intelligence Policies (Anti-Money Laundering & Counter-Terrorism Financing Policies)
- Non-Disclosure Agreements
- Codes of Conduct & Retrenchment Policies
- General Regulatory & Disaster Recovery Policies
- Cyber Crime Policies
- We advise on the implications of each transaction tied to our clients' property

ESTATE PLANNING

- We set up Trusts for family, conservation, charitable & religious purposes
- We conduct Will Readings to ensure that your wishes are carried out as intended
- We help you prepare a Last Will & Testament

COMPANY LAW

- Business -Company Registration
- Appointment of Secretary
- Annual Returns
- Account Opening
- Company Resolutions

CRIMINAL DEFENCE LAW

We take on a select few cases on a pro-deo basis annually, usually referred to us by the High Court.

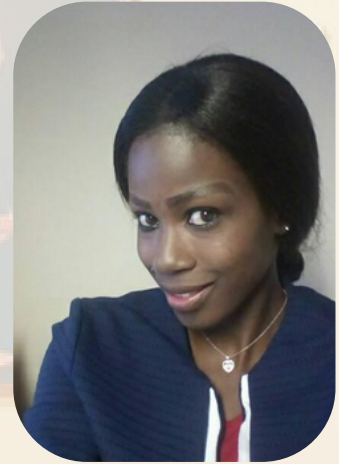
Our Team



Nsi Janet Pabalinga
Senior Partner



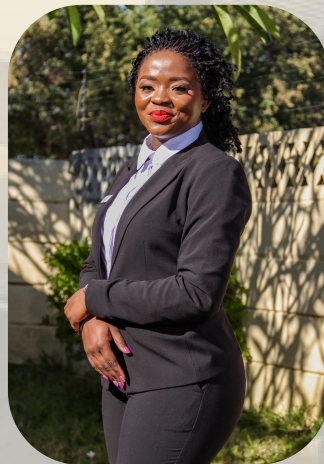
Kemoreetsi Kolae
Associate Attorney



Letsalo M Molatelo
Associate Attorney



Rose Maposa
Conveyancing Secretary



Namanda D Masene
File Management Officer



Resego Kebotse
Messenger

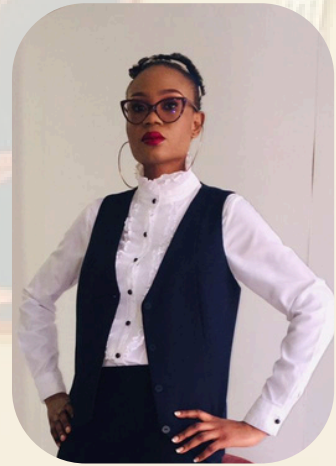
Our Team



Takunda Mabhunu
IT Manager



Bright Phiri
Policy Research Analyst



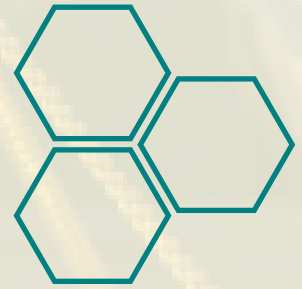
Tjevula Mandy Nthoi
Accounts Officer



Boitumelo Matlhabaphiri
Law Intern



Nsi Janet Pabalinga Senior Partner



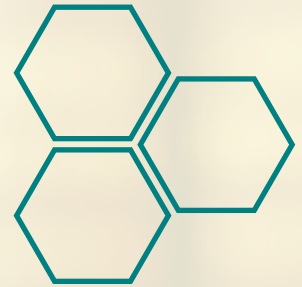
At the helm of Management is Counsel Nsi Janet Pabalinga who has been practicing law for a period of 12 years and with that wealth of experience she has developed working manuals for her support staff to ensure that there is a turn-key system in place for every service. To that end, she has developed a BHC Transfer guide (2020) to expedite conveyancing services.

Currently sits on over 15 boards some of which are listed below;

- Commons for Ecojustice (Malawi & Botswana)
- Shofar Prophetic Voice M. Trust
- Precious Diepo Foundation
- Kinacians Family Trust
- Ndelale Community Development Trust
- Ngonidzashe Trust
- Crown of Grace Trust
- Sekao Development Trust
- Eagle Grace Trust
- Bana ba Tjizwina Trust
- Civil Society Agrarian Partnership
- Christ Life Foundation
- Christabella Mbuthuma Ministries Trust
- Botswana Orphan Care Trust



Kemoreetsi Kolae
Associate Attorney



Kemoreetsi Kolae is a dedicated attorney who just joined Pabalinga & Associates. Known for her meticulous attention to detail and strong advocacy skills, she consistently provides exceptional legal services to clients. At Pabalinga & Associates, she plays a pivotal role in maintaining the firm's reputation for excellence and integrity in legal practice, embodying a commitment to professional ethics and client advocacy.

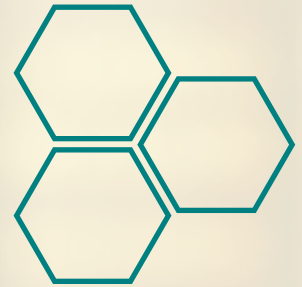


Letsalo M Molatelo
Associate Attorney

Meriam Molatelo Mmerekhi is an attorney who just joined Pabalinga & Associates. She is known for her analytical acumen and proactive approach. At Pabalinga & Associates, she plays a pivotal role in maintaining the firm's reputation for excellence and integrity in legal practice, embodying a commitment to professional ethics and client advocacy.



Boitumelo Matlhabaphiri Legal Intern



We are pleased to introduce Boitumelo Matlhabaphiri, a dedicated LLB student entering her fourth year at the University of Botswana. Passionate about corporate, family, and employment law, Boitumelo has a strong foundation in legal research and excels in client communication. Her enthusiasm for learning and professional growth is evident in her work. Boitumelo's commitment and skills make her a valuable asset to Pabalinga and Associates, and we are excited to see her development in the legal field.

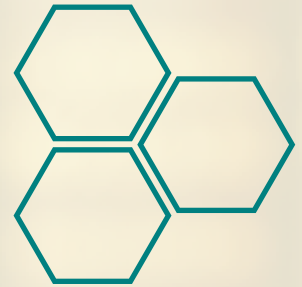


Rose Maposa Conveyancing Secretary

She is a long serving legal secretary Ms Rose Maposa who has been with the firm for 8 years. She regularly drafts transfer documents, mortgage bonds, verifies title deeds and conducts due diligence on all Land related transactions. She has a track record of multitasking and versatility. She recently completed her diploma in Law at Gaborone University College of Law.



Namanda D Masene
File Management Officer



She is our file management officer who has been with the firm for 4 years. She is responsible for oversees file management both manually and electronically on LexPro systems. She also facilitates the filling out of KYC documents and client screening. She is currently graduated with a diploma in Law at Gaborone University College of Law.

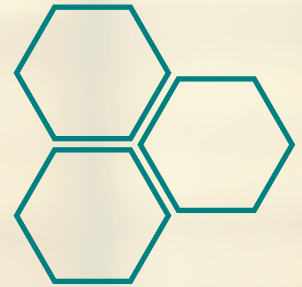


Resego Kebotse
Messenger

She is our resident messenger who has been with the firm for 5 years. Her role is to file court pleadings, track down parties, serve them and to follow-up on any submissions made by the firm in any agency in the country.



Takunda Mabhunu
IT Manager



He is our resident IT support and technician. He is responsible for IT system upgrades and security. He has been with the firm since August 2020, training our staff to set up virtual meetings, developing the company website and he is currently working on piloting a robot to response to FAQ on our website

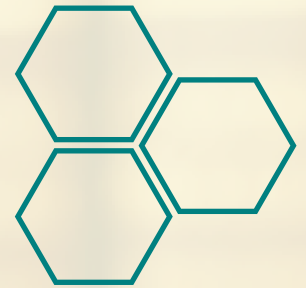


Bright Phiri Policy Research
Analyst

He is our Policy Research Analyst whose role is to revise both local and international policies that have an impact on the average Motswana. He develops policies for the organization as well as Trusts that the firm sets up for our clients be it civil society organizations or family trusts. Mr Phiri also develops our firm's policies on Anti Money Laundering, Counter Terrorism Financing and general conduct policies. His track record may be traced back to AFSA (Alliance For Food Sovereignty in Africa).



Tjevula Mandy Nthoi
Accounts Officer



She is our in-house accounts officer who is responsible for recording our financial transactions on all our accounts, the Trust account, Trust Call account and business accounts. She also does daily deposits of any cash payments made by our clients.



Contact Us

We believe that clear communication is key to a successful attorney-client relationship. We're accessible, approachable, and dedicated to keeping you informed throughout your legal journey. You can count on us to be there when you need us most.

Address

Head Office

Plot 14008 CBD ext -Francistown

Email Us

info@pabalingalaw.com

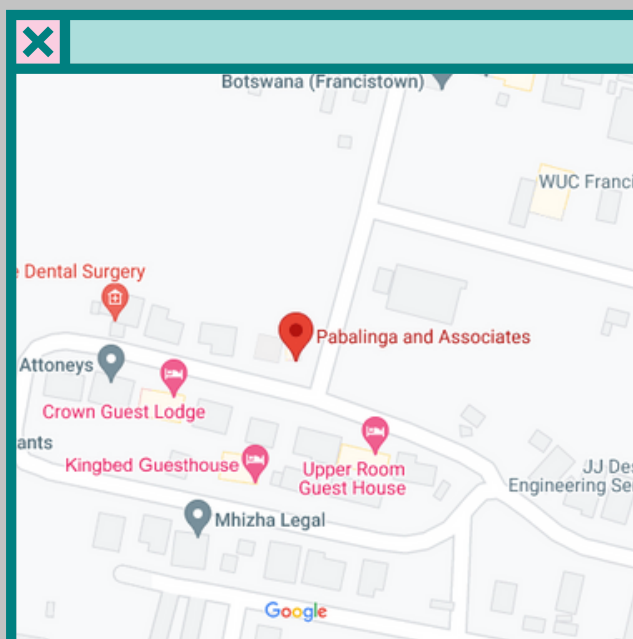
pabalinga&associates@gmail.com

Call Us

+267 2408697

Map - Physical Location

-21.17578180160014, 27.51032124236717





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